



**Music Teachers' Association of California
CERTIFICATE OF MERIT®
2015-16 CM CALENDAR**

July 31	Deadline for all Branch Instrument Coordinators to be listed in the database.
August 31	Deadline for Branch Chairs and Instrument Coordinators to get their requested dates to the Piano Scheduling Coordinators and Instrumental Coordinators.

Registration and Evaluator Sign-up

October 1	Database opens for Registration.
October 31	11:59 p.m. Database closed for Registration for all branches. Branches may not make their own registration deadline. No late registration.
November 1	Fees, one teacher and one check, must be submitted directly to the Branch Chair and must be postmarked no later than November 1. Teacher Work Contracts (if required by Branch) MUST also be submitted at this time.
November 15-30	Evaluator Choice Form posted at Teacher's Home page.
November 15	Branch CM fees due to State Office. Check from Branch to State Office for the branch CM fees must be postmarked by 11/15 or a 1% late fee will be imposed.

Enter Evaluation Information Online, Evaluator Input, and Panel Input

January 2	Database opens for entering evaluation information and Repertoire online. Note: Individual branch will set its own deadline for teachers to enter evaluation information online.
January 2	Database opens for Evaluators to confirm assignments.
January 15	Deadline for Panel Teachers to enter repertoire online. Deadline for Panel students to revert to Non-Panel status. Last chance to revert.
January 15	Deadline for Evaluators to confirm assignments.
January 20	Database opens for Branch Chairs to verify Evaluator List.
January 31	Deadline for Branch Chairs to verify Evaluator List.
January 31	Deadline to submit YAG Letter of Intent and repertoire.

CM Evaluation Dates

February 13 – April 3 2/13, 2/14, 2/20, 2/21, 2/27, 2/28, 3/5, 3/6, 3/12, 3/13, 3/19, 3/20, 3/26, 4/2, 4/3	Branch CM Evaluations North and South. Note: Teachers check with Branch Chair for your branch’s evaluation dates.
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Panel Regionals Dates

February 20-21, 27	Piano Panel Regional North.
February 20-21, 27-28	Piano Panel Regional South.
February 21	Strings Panel Regional North.
February 21*	Strings Panel Regional South.
TBA	Winds and Voice Panel Regional North.
February 28	Winds and Voice Panel Regional South.
March 10	Deadline for Panel applicants to complete theory tests at their own branch.

* = Tentative

Panel Finals Dates

March 10	Deadlines for Panel Final Application. No late applications.
April 1-2-3	Final Panel Auditions South (Piano).
April 8-9-10	Final Panel Auditions North (Piano).
April 2	Winds and Voice Final Panel North and South.
April 3	Strings Final Panel North and South.

Convention and other year-end Deadlines

April 3	Deadline for completion of Theory Make-up.
April 4	Theory test materials may be released statewide.
April 15	Deadline for Convention Applications. \$30 Convention Application Fee per student is due.
April 15	Deadline to apply for Make-up Evaluations (MUP) for High School Students only, with valid excuse.
April 25	Deadline for Chair to send MUP applications and fees to State Office.
April 30	Deadline for Branch Chairs to submit the Branch Assessment of Evaluators.
April 29-30-May 1	CM Council Meeting.
May 15	Deadline for Completion of MUP evaluation, High School Students only, with valid excuse.
May 15	Convention recital Final Schedule posted on the state website.
May 15	Branch Chairs may begin to request CM 2017 Evaluation dates.
May 31	Deadline for teachers to report database entry errors. No changes made after this date.
May 31	Deadline to enter MUP results.
July 1-5	Convention 2016 at the Hilton Los Angeles Airport